



## Diocese of Richmond

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Office of the Bishop

August 12, 2024

Rev. James Arsenault  
St. Elizabeth Catholic Church  
2712 2<sup>nd</sup> Ave.  
Richmond, VA 23222

Dear Fr. Arsenault,

I would like to express my gratitude to you, Mrs. Cathy Woodson, Mr. Patrick Cleary, Mrs. Barbara Vaughan, Mr. David Tindell, and Mr. Mike Foltz, architect from McAllister + Foltz for your presentation to the Building and Renovation Commission (BARC) on Thursday, August 1, 2024.

I understand that you presented the plans for your new Parish Center at St. Elizabeth Catholic Church. I approve this project to move forward to the next phase. I ask that you return to BARC with 50% design and development drawings including a site plan.

Please continue to work with the Finance Office on your financial plan. Please note that due to the size of this project, it will need to be reviewed by the Diocesan Finance Council and the College of Consultors. In addition, any contract over \$1,000,000 must be reviewed by diocesan legal counsel and signed by myself.

Sincerely in Christ,

Most Reverend Barry C. Knestout  
Bishop of Richmond

cc: Very Rev. Michael G. Boehling, Vicar General and Moderator of the Curia  
Mike McGee, Chief Financial Officer  
Mrs. Sarah W. Rabin, Director of Finance